

Children First Meeting Minutes

9-13-18

This meeting of the Children First Board was opened without quorum by board chair, Mark Meek at 9:40am with the following present:

Board members: Carolyn Baker, Don Hunold, Dave Kirchner, Amanda Manning-Maras, Mark Meek, and Chad Reckling, Quorum was not met with 6 of 11 members present

Guests: Morgan Small – Sieda Head Start, Melissa Daugherty - VBPA

Director: Ginger Knisley

Board members not present: Mike Linnenbrink, Jolene Dilks, Alka Khanolkar, Kayla Schwartz, and Regina Wells

Director Report

Ginger shared the written Director Report including an oral report on the state board meeting, and Chad shared recent data from PCAI on child abuse and neglect.

Regional Community Plan and SWOT discussion

Ginger shared the latest edits to the board SWOT analysis and strategic plan based on the August combined meeting. Board members present agreed that it was representative of the conversations held and the direction the board wants to be going. Action will be taken on the regional community plan and board strategic plan at the October meeting.

Jolene Dilks joined the meeting via speaker phone, **establishing quorum** with 7 of 11 members present.

There was a **motion** by Don with a second by Chad to accept the agenda for today's meeting as written. All voted aye.

There was a **motion** by Dave with a second by Carolyn to approve the minutes and attendance report from the previous meeting. All voted aye.

Annual Report

After review of all required data, there was a **motion** by Carolyn with a second by Don to approve the FY18 Annual Report for submission. All voted aye.

Financial reports

Ginger explained that the FY18 August payments finalized the FY18 fiscal year and no payments are pending. She also shared that due to first quarter allocations from the state coming in 8/10/18, payments to funded programs had to be held for a few days as there were not sufficient funds in the Children First accounts. There was a **motion** by Dave and a second from Amanda to accept the FY18 August 2018 and FY19 August 2018 fiscal reports as written. All voted aye.

Public Comment

Jolene shared that she and Ginger are working on assisting a local child care provider with the process of building a center. Getting architect drawings is a much bigger hurdle than imagined.

Adjourn

There was a **motion** by Jolene with a second by Don to adjourn the business portion of the meeting at 10:13am. All voted aye. Jolene left the meeting.

The next meeting of the **Children First Board** is Thursday, October 18th, 2018 at **9:30am** at the West Point Library.

Annual update to the board - Sieda

Morgan shared that Harmony has an unusually large number of four year olds this year so the number of three year old slots has been reduced to 13 (from 16 in previous years) with 11 currently enrolled. Douds has 13 now enrolled with a total of 16 slots available.

Both sites are four days per week, full day, with transportation provided. There is no real certainty of what the programs will look like next year with the consolidation of the school districts.

Morgan also shared that Sieda just underwent its peer review and the results will be disclosed in December.

Annual update to the board – VBPAT

Melissa shared a written report with the board highlighting the current demographics and data of the program and explained that there are a slightly lower target number of families in order to make it possible to reach the goal of two visits per family per month. She also shared some high points of ways in which they help families outside of the traditional PAT model.

gk

Date minutes approved _____ Board officer signature _____