

Children First Board meeting minutes

1-23-23 in person at the Keosauqua Community Services conference room with a zoom option

The meeting was called to order at 1:00 pm with the following present:

Board members in person: Carolyn Baker, Mike Linnenbrink, Mark Meek, Kathy Osipowicz, and Kris Rankin

Board members on zoom: Dr. Amanda Gerber, Chuck Holmes, and Kayla Schwartz

Quorum was met with 8 of 11 board members present

Board members entering meeting underway: Melissa Mahon (in at 1:10 during item #2 in person). Quorum was maintained with 9 of 11 members present

Director: Ginger Knisley

Guests: Amanda Rogers, community member on zoom

Board members not present: Amanda Swan and Meagan Vogel

There was a **motion** by Mark with a second by Carolyn to approve today's agenda and minutes from the 11-28-22 meeting. All voted aye.

Director Report

Ginger went over the director report which included business from the last meeting, legislative update, and updates on the state ECI board and ECTF. Ginger shared that there is a shortage of Child Passenger Safety Technicians in Lee and Van Buren Counties. Kayla, Kris, Dr. Gerber, and previously Amy Hayes all expressed interest in receiving the information to become certified. Ginger also shared that in response to the child care market studies in each county, Ginger intends to use some quality improvement funds to incentivize participation in Child Care Ready if offered by CCR&R in our area.

Financial Report

The November and December 2022 fiscal activity reports were reviewed. Ginger shared the Lee Head Start is expected to bill within the next month and the Learning Tree yoga project would bill once Shawna had things sorted out after Jolene's death. There was a **motion** by Mark and a second by Kathy to accept the financial reports for November and December 2022. All voted aye.

EC-PBIS contract amendment

Ginger shared the proposed contract amendment resulting from not hiring a third consultant for the first fiscal year. This reduces the overall contract from \$233,625 to \$168,708.75 that represents a reduction of the Children First portion from \$37,380 to \$25,306.31. There was a **motion** by Melissa and a second by Kayla to approve the amendment. All voted aye.

Request for increase in funding for CCNC for FY23

Ginger shared a request from the LCHD for an increase in funding for the CCNC position in the current fiscal year along with historical data from the program. There was a **motion** by Kayla with a second by Kris to increase the funding for FY23 for CCNC from \$48,000 to \$51,000. All voted aye.

Proposed use of LCCF \$3,000 held in reserve

Ginger shared the desire to use this fund for something in Jolene's memory. Rather than issuing an RFP for this effort, it was suggested something could be done in area parks, especially Ivanhoe across the street from The Learning Tree. There was a **motion** by Mark with a second by Kathy to use \$1,000 for car seats in Van Buren County and continue to research ways to honor Jolene with the remaining \$2,000. All voted aye.

Board member report out

Carolyn shared a report on the Toys for Tots program that covered Lee County for Christmas 2022. There was great participation by donors, volunteers, and families in need. Melissa shared that Keosauqua Chamber dissolved and merged into Engage Keo.

Public Comment

There was no response to the call for public comment

Adjourn— There was a **motion** by Mark and a second by Kathy to adjourn the meeting at 2:23 pm. All voted aye

The next **Children First board meeting** will be held Monday, February 27th at 1:00 pm at the ISU Extension office in Donnellson, IA. This is a combined meeting with the ECTF.

Gk

Date approved _____ Board officer signature _____